

Isle of Anglesey County Council	
Report to:	The Executive
Date:	23 March 2020
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers April – November 2020;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

CH – Is this decision consistent with policy approved by the full Council?

Yes

D – Is this decision within the budget approved by the Council?

Not applicable.

E – Impact on our Future Generations(if relevant)

1	How does this decision impact on our long term needs as an Island	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority. If so, how:-	
3	Have we been working collaboratively with other organisations to come to this decision, if so, please advise whom:	
4	Have Anglesey citizens played a part in drafting this way forward? Please explain how:-	
5	Outline what impact does this decision have on the Equalities agenda and the Welsh language	

DD – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	Not applicable.

F - Appendices:
The Executive's Forward Work Programme: April – November 2020.

FF - Background papers (please contact the author of the Report for any further information):

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – November 2020

Updated: 11 March 2020



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **April – November 2020** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – November 2020

Updated: 11 March 2020

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
April 2020						
1	Regulation of Investigatory Powers Act 2000 (RIPA) Policy To accept the policy.	Corporate Portfolio Holder	Council Business Lynn Ball Director of Function (Council Business) / Monitoring Officer Cllr Dafydd Rhys Thomas		Delegated decision April 2020	
2	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 27 April 2020	
3	Housing Revenue Account Business Plan		Housing Ned Michael Head of Housing Cllr Alun Wyn Mummery		The Executive 27 April 2020	
May 2020						
4	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 18 May 2020	

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June 2020							
5	<p>Welsh Language Standards Annual Report 2019/20</p> <p>Approval of report.</p>	Portfolio holder with responsibility for the Welsh language.	Council Business	<p>Huw Jones Head of Democratic Services</p> <p>Cyng Ieuan Williams</p>	To be confirmed	Delegated decision June 2020	
6	<p>The Executive's Forward Work Programme (S)</p> <p>Approval of monthly update.</p>	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	<p>Huw Jones Head of Democratic Services</p> <p>Cllr Llinos Medi</p>		The Executive 15 June 2020	
7	<p>Corporate Scorecard – Quarter 4, 2019/20 (S)</p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	<p>Carys Edwards Head of Profession – HR and Transformation</p> <p>Cllr Dafydd Rhys Thomas</p>	Corporate Scrutiny Committee Date to be confirmed.	The Executive 15 June 2020	
8	<p>2019/20 Revenue Budget Monitoring Report – Quarter 4 (S)</p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	

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9	2019/20 Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
10	2019/20 HRA Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
11	Introducing Galw Gofal – Care Connect charges for Council Housing Tenants Confirmation of proposals and approval to undertake engagement.		Housing	Ned Michael Head of Housing Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 1 June 2020	The Executive 15 June 2020	
July 2020							

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12	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 13 July 2020	
September 2020						
13	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 28 September 2020	
14	Corporate Scorecard – Quarter 1, 2020/21 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee Date to be confirmed.	The Executive 28 September 2020	
15	2020/21 Revenue Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	

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16	2020/21 Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	
17	2020/21 HRA Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	
18	Progress Report from the Social Services Improvement Panel		Social Services	Alwyn Jones Director of Social Services / Fôn Roberts Head of Children and Families Services Cllr Llinos Medi	Social Services Improvement Panel Date to be confirmed Corporate Scrutiny Committee Date to be confirmed	The Executive 28 September 2020	

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October 2020							
19	<p>The Executive's Forward Work Programme (S)</p> <p>Approval of monthly update.</p>	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 26 October 2020	
November 2020							
20	<p>2021/22 Budget (S)</p> <p>To finalise the Executive's initial draft budget proposals for consultation.</p>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed Corporate Scrutiny Committee 2 November 2020	The Executive 9 November 2020	
21	<p>The Executive's Forward Work Programme (S)</p> <p>Approval of monthly update.</p>	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 30 November 2020	

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22	<p>Corporate Scorecard – Quarter 2, 2020/21 (S)</p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	<p>Carys Edwards Head of Profession – HR and Transformation</p> <p>Clr Dafydd Rhys Thomas</p>	<p>Corporate Scrutiny Committee Date to be confirmed.</p>	The Executive 30 November 2020	
23	<p>2020/21 Revenue Budget Monitoring Report – Quarter 2 (S)</p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Clr Robin Wyn Williams</p>	<p>Finance Scrutiny Panel Date to be confirmed.</p>	The Executive 30 November 2020	
24	<p>2020/21 Capital Budget Monitoring Report – Quarter 2 (S)</p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Clr Robin Wyn Williams</p>	<p>Finance Scrutiny Panel Date to be confirmed.</p>	The Executive 30 November 2020	
25	<p>2020/21 HRA Budget Monitoring Report – Quarter 2 (S)</p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Clr Robin Wyn Williams</p>	<p>Finance Scrutiny Panel Date to be confirmed.</p>	The Executive 30 November 2020	

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26	Statement of Licensing Policy	This is a matter for the Executive as the policy falls within the Council's Policy Framework.	Regulation and Economic Development	Christian Branch Interim Head of Regulation and Economic Development Cllr Richard Dew		The Executive 30 November 2020	Full Council 8 December 2020

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